



**MINUTES OF A MEETING OF THE TEACHING & LEARNING COMMITTEE
OF EDLESTON PRIMARY SCHOOL HELD REMOTELY
ON 21 OCTOBER 2021 AT 3.30 PM**

Governors Present:	Rachael Bagni	(RB)	Headteacher
	Sue Worthington	(SW)	Chair of Committee
	Emma Humphries	(EH)	
	Wendy Spry	(WS)	
	Len Simm	(LS)	
	Talia Sykes	(TS)	until 4.30pm
Also Present:	Su Garbutt	(SG)	Clerk to the Governors
	Cheryl Jackson	(CJ)	Observer

PART ONE: NON - CONFIDENTIAL BUSINESS

1. GEOGRAPHY PRESENTATION

Governors received a presentation from WS on the teaching of geography in the school. WS had recently attending training and had noted the school was already implementing a lot of the suggestions made.

WS shared the curriculum plan and explained the plan was split into year groups. The plan was timetabled into terms which meant that the learning was progressive, building on the previous year's knowledge.

There were four areas of focus:

- Place and location
- Physical geography
- Human geography
- Map skills and fieldwork

Governors were informed that due to the pandemic, fieldwork had been very limited as the school could not conduct any field trips or host visitors.

WS informed the committee that each class had stand alone map lessons which built on prior knowledge and learning throughout the school. Examples for each year group were given and the committee noted these were in addition to each year groups objectives.

Long term planning was shared which highlighted areas that had already been taught. Governors noted a number of areas had been missed due to Covid19 and these plans were being utilised as a tool to identify areas of catch up learning for all pupils.

The school was fortunate to have lots of families who have been born in other countries and teachers ensured children brought their knowledge into lessons and shared with the class their own life experience.

WS encouraged Governors to view the Year 1 display on weather if they visited the school.

The presentation concluded with WS sharing examples of each year groups work.

Governor comment: I really admire Wendy's enthusiasm for the subject. We have received a very thorough overview and can see how the children progress and develop their knowledge through the years.

Governors thanked Mrs Spry for her informative presentation.

2. WELCOME & APOLOGIES

There were no apologies for absence as all governors were present.

3. AOB ITEMS

There were three items of other business:

- Trips and visits
- Waterstones books
- Christmas festivities

4. CONFLICT OF INTEREST

There were no conflicts of interests to be declared.

5. MINUTES

Governors agreed the minutes from the meeting held on 20th May 2021 as a true and correct record. Due to the virtual nature of the meeting a copy would be signed when Mrs Worthington next visited the school.

6. MATTERS ARISING & ACTION LOG UPDATE

There were no matters arising. Governors reviewed the action log and agreed that all actions had been completed.

7. TEACHING AND LEARNING UPDATE

- i. The Headteacher informed Governors that the LA budget officer had given the school conflicting information regarding the amount of catch-up funding available. If the higher figure was correct, then the school would be continuing the tutoring programme into the Spring term. 50 children had received catch-up sessions on phonics, writing, reading and maths. The Headteacher also explained that these sessions were influencing the "hidden learning agenda" by helping with children's self-esteem.

- ii. The data summary had been uploaded to Governor Hub prior to the meeting and contained information up to the end of the summer term. The Headteacher took the meeting through the key points which included the huge progress made in EYFS. On entry, only 4% of pupils were at expected level and this had been raised to 43% in literacy and 37% in maths.

Data was captured for each year group three times in an academic year, during December, April and July. Progress for each year group and vulnerable groups were contained within the report and these informed the teacher meetings held with the Headteacher once a term where progress for every pupil was discussed, and any interventions reviewed or put in place. This constant assessment and review by teaching staff meant that learning for each pupil could be changed to meet their individual needs continually.

- iii. The Leadership and Management Committee had discussed the use of Pupil Premium and Sports funding grants. Both plans were on the school website. Governors noted that most of the pupil premium grant had been used to support children's mental health and examples were given.

The Sports grant had been affected by the LA Best for Business finance changes and so had not yet been received. Most of the grant was allocated to Premier Sports, after school clubs, purchase of lunchtime equipment and the Crewe and Nantwich sports partnership.

- iv. Governors were informed the school currently had 6 pupils with Educational Health Care Plans (EHCPs). All were high needs and so required full time support. The school would be applying for two EHCPs for 2022 admission.

21 pupils received SEN support and 6 were first concern.

16.30 TS left the meeting.

- v. The targets for 2021/22 academic year were on Governor Hub. It was noted that many pupils come in below the expected level and the school had a high level of English as an Additional Language (EAL) pupils.

Governors were very happy with the targets and felt they were aspirational for the current cohorts.

- vi. The school continued to use Google Classroom for those pupils who were self-isolating. Class teachers also used Dojo to set work online which could then be submitted for feedback. This provided another way for children to access and present work if they were unable to attend school.

8. TRACKING ANALYSIS

Governors had reviewed data during item 7ii.

9. PERSONAL DEVELOPMENT AND WELFARE

Due to Covid19 restrictions LS had been unable to attend school to speak to pupils regarding welfare as he would usually. However, he had continued to meet with staff virtually and spoke twice a week with the Headteacher to support and talk through any issues.

It was noted that some pupils had started to show attachment issues, and this was being monitored and acted upon where appropriate.

10. SCHOOL IMPROVEMENT PLAN UPDATE

The School Improvement Plan was available to all Governors via Governor Hub and a full update would be presented to the Full Governing Board meeting at the end of term.

11. POLICIES FOR REVIEW

Governors reviewed and recommended the following policies for adoption at the FGB:

- Complaints
- Capability
- Children with health needs
- Designated Looked After and previously Looked After Children
- Whistleblowing

12. DIRECTOR'S REPORT – SUMMER 2021

The Director's report had been uploaded to Governor Hub and had been reviewed at the FGB held on 16th September 2021. There were no updates to be discussed.

13. AOB

Trips and Visits:

The Chair had reviewed the trips and visits forms and gave permission for the Headteacher to sign these on her behalf. The Chair would countersign these when she next visited the school.

Waterstones books:

The Chair stated she still had a number of books from the Waterstones donation and suggested pupils be asked to submit a book review which could then be uploaded to the school website. Prizes would be awarded for the best reviews.

Christmas festivities:

Governors noted that the Christmas plays had all had to be cancelled due to the pandemic. However, the school was planning on having online plays or events with parents being about to access these online through the class dojo.

Christmas parties would have to be limited to individual classes rather than the whole school and the Christmas lunch would take place in each classroom. Outside events such as the Reindeer dash could still take place.

14. DATE OF NEXT MEETING

Governors noted the date of the next meeting as Thursday 17th February 2022 at 3.30pm which would be held as a face-to-face meeting if possible.

15. IMPACT STATEMENT

Governors agreed:

- i. The committee had held the Headteacher to account by reviewing targets, data and curriculum information.
- ii. Governors had received an insight as to how the school has operated during Covid19
- iii. Governors had received and discussed the plans for the catch up funding, pupil premium funding and sports grant.
- iv. The collaboration between the governing body and SLT had been outstanding during such a challenging time and had helped monitor staff and pupil welfare. Teachers had felt supported by the Board with governors visiting when they could and keeping in touch through telephone and video calls.

There were no part 2 minutes recorded at this meeting.

Meeting closed at 4.53 pm

Signed:.....

Date:.....