

RISK ASSESSMENT FOR EDLESTON PRIMARY SCHOOL. 2020/2021 Updated February 24th 2021

All these actions are after assessing the risks at school. The control measures are put in place to minimize the risks to staff and pupils.

UPDATE AS FROM March 8th.

If you have COVID-19 symptoms or have received a positive COVID-19 test result stay at home and self-isolate

When an individual develops coronavirus (COVID-19) symptoms or has a positive test

Pupils, staff and other adults must not come into the school if:

- they have one or more coronavirus (COVID-19) symptoms
- a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms until they have had a negative test result back
- they are required to quarantine having recently visited countries outside the Common Travel Area
- they have had a positive test

Anyone told to isolate by NHS Test and Trace or by their public health protection team has a legal obligation to self-isolate, but you may leave home to avoid injury or illness or to escape risk of harm. More information can be found on NHS Test and Trace: how it works.

If anyone at school develops a new and continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), we will:

- send them home to begin isolation - the isolation period includes the day the symptoms started and the next 10 full days
- advise them to follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection
- ask them to arrange to have a test as soon as possible to see if they have coronavirus (COVID-19)

If the result comes back negative they can return to school. Other members of their household (including any siblings and members of their support or childcare bubble if they have one) should self-isolate until the test results come back.

Protecting our pupils who are clinically extremely vulnerable from COVID -19

The government state that the wider guidance on reopening schools and the measures put in place will protect all pupils and staff including our vulnerable. These measures include minimising the contact between our class bubbles - through staggered start and end times, staggered

break and lunch times, club members being from only one bubble, teaching staff working in only one bubble wherever possible - in addition to the frequent hand washing and hygiene routines.

If a case is suspected in the bubble of a child who is extremely vulnerable their parents will be informed so that early preventative action can be taken whilst waiting for the results from the test. If the case is confirmed then we will follow the wider opening advice.

Hazards-what could cause injury or illness at school	Risks-how likely is it that someone could be harmed and how seriously	Information	How are we controlling the risk
The virus is spread by use of toilets as different bubbles will use the toilet blocks	medium	<p>Reception to use the right hand side toilets Y1 and Y2 to use one toilet for one bubble, using girls and boys. Y5 and Y6 to use boys and girls Y3 and Y4 to use boys and girls The guidance says different groups don't need to be allocated their own toilet blocks.</p> <p>Staff toilets</p>	<p>Toilets to be cleaned after play by a staff bubble member, then after lunch by Helen P and by the cleaners at the end of the day. Children do not need to be taken to the toilet but make sure they use the hand gel when they return to class, just in case they haven't washed their hands properly.</p> <p>Not to be used by parents. Cleaned at the end of the day. Wipes are available if a member of staff wishes to wipe down before and after use. ABC staff and visitors to use the toilet for disabled people ,</p>
The virus could be spread around the school if the correct cleaning procedure is not in place.	High	tables	<p>Tables to be cleaned before and after lunch and before and after snack. These are done while the children are on the carpet or for the older children after they have finished eating while they are at their own tables. Classroom areas to be cleaned by the cleaners at the end of the day Dinner tables to be cleaned between sittings and at the end of lunch.</p>
		Play equipment	To be cleaned at the end of the day by bubble staff.
		Frequently touched surfaces	<p>Tables cleaned in the middle and end of the day, all other surfaces to be cleaned at the end of the day by the cleaning staff. Computers in the IT suite to be wiped down before and after each bubble has used them. School has purchased an air cleaner so that Andy can spray all areas in the school [including lockers] at least twice a week, aiming for three times.</p>

		Outdoor play equipment	To stay in the bubbles so only used by that bubble. Children to wash hands before and after using.
		drawers	Children to have own drawer under their table with stationery and books in. Teachers and children not to share items.
		Books and games can be shared within the bubble	Need to be cleaned at the end of the day by a member of the bubble staff.
		Other resources	Other resources NOT to be shared with other bubbles.
			Children can bring coats, hats, lunch boxes and bags into school to be stored in their lockers.
			Children can take books home but these need to be left for 48 hours before touched by anyone else. Each class has its own procedure for when books are sent out and collected. This has been communicated to parents via dojo.
We can limit the spread of the virus with regular hand washing	low	Hand washing	Coronavirus is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitizer. Children must clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Skin friendly skin cleaning wipes can be used as an alternative. Children with complex needs and younger children should continue to be helped to clean their hands properly. Encourage the catch it, bin it, kill it approach.
We can limit the spread of the virus by reducing what teachers take home	low	marking	Staff in the bubble to use the last half an hour of the day to mark books so they are not taking books home. Y2-Y6 can use this time as dedicated reading time in the class. For FS and Y1 one of the bubble to read a story while another member of staff marks. Staff to use their own stamper to mark [either objective not yet achieved, objective achieved or challenge if they have exceeded the learning objective] and also to use H, M, I to indicate level of support.
If children are changing this may increase the risk of the spread of the virus.	Low because they do not change in school	Classrooms / uniforms	All windows will be kept open for ventilation. We have shut the doors to the outside playground. Staff can close some windows as long as all other preventative measures are in place, such as handwashing, internal doors open. Windows and doors will be open frequently for short bursts so that there is movement of air, keeping the balance between keeping the temperature right for children and staff and keeping good ventilation. On PE day children to come in their PE kit, which needs to be the school PE T shirt, a pair of joggers, trainers and a warm top. Rest of the time children are to come in correct

			uniform. As it is cold in school we have said that children can bring a hoody. We prefer that this is a school hoody, or is blue or black, but during COVID, we will make allowances for any hoody to be worn.
If someone has symptoms then the virus could spread quickly through the school.	<p>Medium</p> <p>All staff to read how to use PPE Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) Updated June 2020. Updates are sent by Rachael via email on a regular basis [as and when received by the LA or Gov.uk]</p>	Illness	<p>Ensure that pupils, staff and other adults do not come into school if they have coronavirus symptoms, or who have tested positive in the last 10 days and ensure that anyone developing the symptoms during the school day is sent home.</p> <p>New guidance says in addition to the three main COVID symptoms, if a child or an adult experiences sickness / diarrhea, headaches, unexplained tiredness, muscle and body aches, nasal congestion and a sore throat they should self isolate for 48 hours, and if symptoms persist after this time or worsen they would be asked to take a test.</p> <p>If anyone in school becomes unwell with a new, continuous cough or a high temperature, or who has a loss of, or change in, their normal sense of taste or smell are sent home and self isolate for 10 days and have a test. Other members of the household [including siblings] should self isolate for 10 days from when the symptomatic person first had symptoms or until a negative test comes back.</p> <p>If a child is awaiting collection they should be moved, if possible, to a room where they can be isolated behind a closed door, with ventilation. We will use the staffroom. If a member of staff is in there for PPA then they will need to move out before the child is taken in. After child has left, anything touched by the child will be deep cleaned. If the child has been sick etc [ie not COVID symptoms they do not need to go into the staffroom and normal school policy applies. If the child needs the bathroom they will need to use the toilet for the disabled and this must be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>PPE must be worn by staff while they are caring for the child while they await collection <u>if a distance of 2M cannot be obtained.</u> Any member of staff who has helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self isolate unless they develop symptoms themselves [in which case they should arrange a</p>

			<p>test] or if the symptomatic person subsequently tests positive or they have been requested to do so by NHS test and trace.</p> <p>PPE is only needed in a very small number of cases:</p> <p>where an individual child, young person or other learner becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained</p> <p>where a child, young person or learner already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used</p> <p>Amanda S to check PPE supplies each Thursday and inform Janet if more is needed. All staff to inform Janet if they need more supplies of tissues, hand gel, wipes etc. To do this with in plenty of time for delivery times.</p> <p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use a hand sanitizer after any contact with someone who is unwell. The area around that person with COVID symptoms must be cleaned with normal disinfectant.</p> <p>All staff will take an LFD test 2 X a week, every Monday and Thursday before school. See separate statement. This includes ABC staff, CBS staff and cleaning staff. Will [Premier sports], Heather and Kate [church] and any regular visitors will be asked to take one test when they come into school, or 2 a week if they are in other schools too. They will complete the school form, followed by the track and trace form. Rachael will ensure there are always enough test boxes in school, it is the responsibility of each staff member to collect a new box when they need one and to sign for this. If a member of staff tests positive they must inform Rachael immediately and self isolate and book a NHS test.</p> <p>If a member of staff displays symptoms they must book a test. If</p>
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<p>The risks are reduced if staff keep 2 metres apart wherever possible</p> <p>Need to ensure that parents read all the communication regarding school times, uniform, PE kits, keeping their distance when lining up and what to do if their child has symptoms. Where possible get communication translated.</p>	<p>Low</p> <p>Medium. This is medium because of the high % of EAL parents and the fact that it is difficult to get hold of some parents as they have no credit for their phones, or they are turned off.</p>	<p>Minimising contact</p>	<p>Staff will stay in their own bubble and will only be asked to cross over 2 bubbles at the most. All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable.</p> <p>We recognize that younger children will not be able to maintain social distancing and it is acceptable for them not to distance within their group.</p> <p>In class seat pupils side by side and facing forwards and moving unnecessary furniture out of classrooms where possible.</p> <p>Where possible staff will keep 2m distance from other staff and pupils where circumstances allow.</p> <p>There will be no whole school assemblies. Staff to use online resources for an assembly in class once a week related to British values. Rachael to do a celebration assembly online once each week.</p> <p>School will have a staggered start and a staggered finish and parents will be expected to adhere to this. Parents with siblings in other classes are asked to bring all their children at the earliest time and pick up at the latest time. We have staggered break times and lunch times.</p> <p>PPA will be covered by the TA in the bubble, and two TA's will be covering over 2 bubbles.</p> <p>Peripatetic teachers and/ or temporary staff can move between schools. They should minimize contact and maintain as much distance as possible from other staff. Specialists, therapists etc should provide interventions for SEN pupils as usual. Any contractors will be asked to visit the school before 8.20 or after 3.30. Where possible there will be no visitors entering the whole school during the day, if this is not possible then masks will be expected to be worn and a 2M distance will be observed. We must keep a record</p>

			<p>of any visitors for track and trace. Vicky G will do this when anyone enters the building, asking for full name, time of arrival and time they leave and a contact number. This will run alongside a RA for visitors signing in and out. We have the track and trace app.</p> <p>Volunteers may be used, but volunteers will be asked to stay in one bubble.</p>
The risks are low if children stay in their own bubbles.	low	clubs	<p>We will continue with after school clubs as from the summer term. These will be in class bubbles. There will be no other clubs before or after school. There will be no contact sport.</p> <p>Amanda S and Karen will be teaching catch up groups during the day. We are employing catch up tutors during the summer term. These will be tested as per school policy.</p>
A large % of pupils did not access home learning during lock down so they will have significant gaps in their learning.	No health risk.	teaching	<p>Substantial modification to the curriculum will be needed again. Teaching time will be prioritised to address significant gaps in pupils' knowledge with the aim of returning to the school's normal curriculum content in the autumn 2021.</p> <p>Curriculum planning will be informed by an assessment of pupils' starting points and addressing the gaps in their knowledge and skills, in particular making effective use of regular formative assessment (for example, quizzes, observing pupils in class, talking to pupils to assess understanding, scrutiny of pupils' work).</p> <p>For pupils in Reception, teachers will also assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary.</p> <p>For pupils in key stages 1 and 2, we will prioritise identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. The curriculum will remain broad, so that the majority of pupils are taught a full range of subjects over the year, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education. However due to the fact that a high % of our pupils have not accessed home learning, the focus will be on the core subjects.</p>

			<p>All training will be on line. Teachers will meet every Thursday before school, keeping 2 metres apart. Rachael will email the diary out every Thursday to ensure strong communication.</p> <p>For self isolating pupils remote education plans will be in place which will be provided by the teacher on day 1. These are also in place if a bubble is sent home. Please see remote learning policy. If a child is ill [non COVID related] teachers will not be expected to provide remote learning.</p>
The risks are reduced if bubbles eat in their own classrooms where possible and tables are wiped before and after eating.	low	lunchtimes	<p>FS and Y1 to eat in the hall [on separate tables across the hall] and the rest of the school to be on a rolling program throughout the spring and summer term to eat in the hall.</p>