



## 6. COMMITTEES & NOMINATED GOVERNORS

- i. Governors **agreed** the membership of committees for the 2019/20 academic year as per appendix A
- ii. Governors **agreed** the Chair of the committees as per appendix A.
- iii. Governors **agreed** the terms of reference for the following standing committees:
  - Headteachers Performance Management Panel
  - Leadership and Management
  - Salary and Recruitment
  - Teaching and Learning
- iv. Governors **agreed** the terms of reference for the following ad hoc committees:
  - Appeals Committee
  - Pupil Exclusions Committee
  - Staff Grievance Committee
- v. Governors **agreed** the Headteachers Performance Management Panel as per Appendix A

## 7. GOVERNORS CODE OF PRACTICE

Governors reviewed and **agreed** NGA Code of Practice and this was signed by all governors present and retained by the school.

Mrs Pomeroy and Mrs Surowka would be asked to sign the Code of Practice on their next visit to school. **ACTION: RB**

## 8. BOARD DELEGATION PLANNER

Governors reviewed and **agreed** Board Delegation Planner and this was signed by the Chair of Governors and retained by the school

## 9. GOVERNANCE DEVELOPMENT

Governors agreed the following areas for the governor monitoring visits to take place during the week of 7<sup>th</sup> October:

Reading (talking to the children and hearing the less able read) - Sue Worthington

Early Years – Katy Tebay

Childrens interviews (mental health, safeguarding) – Len Simm

Maths – Arravind Appaji

Foundation subjects – Emma Humphries

Website compliance – Sue Pomeroy

EAL interviews – Joanne Surowka

### Shaping Governance

The Board had previously agreed not to continue with Shaping Governance for this academic year. However governors felt it would be useful to carry on with the action plans, next steps and suggestions.

A number of these were around gaining knowledge and governors had all been encouraged to attend LA training courses. Most members of the Board had booked to attend the LA Governors Conference on Friday 11<sup>th</sup> October 2019.

Governors were asked to send a write up (together with a pdf of the course papers if possible) of any courses they attend to the Clerk for upload to Governor Hub.

## 10. DIRECTORS REPORT

All Governors had received the Directors report and precis prior to the meeting.

The two standing committees would review relevant items in detail.

It was noted the school already conducts a S128 check for all new governors during the DBS process.

## 11. MEETINGS

Governors **agreed** the Autumn term meetings as presented. The Spring and Summer term meetings would be reviewed at the FGB on 28<sup>th</sup> November when Mrs Pomeroy was present.

## 12. ANY OTHER BUSINESS

### Boiler works

Governors were informed the work would start to fit the new boiler on 5<sup>th</sup> October. This would involve removing asbestos. The work was scheduled to be completed by the end of November and a temporary boiler would be installed to provide the school with hot water. However, the school would have no heating until the works had been completed. Parents had been made aware of this.

The majority of work would take place away from the main areas of the school. However governors noted car parking would be limited during this time and this may have a knock on effect to surrounding areas.

### ***Question: What is happening with ABC?***

*Response: (RB) We have informed them of the heating situation and kept them informed of the scheduled works. Their staff will be meeting the nursery children at the main entrance and walking them round to the nursery each day. At the end of each session staff will be walking the children round to the main entrance to meet parents.*

The Headteacher informed the meeting the school was required to pay 10% of the overall costs. At present the school had not been given a final price for the work as it had been commissioned by the LA. However the school budget had set aside funds which should cover the cost required.

**Meeting closed at 5.00pm.**

Signed.....

Chair.....

Appendix A:  
**EDLESTON COMMITTEE STRUCTURE 2019-20**

**FGB**

Emma Humphries (Chair)  
Len Simm (Vice Chair)  
Rachael Bagni (Head)  
Aravind Appaji  
Susan Pomeroy  
Katy Tebay  
Linda Tomkinson  
Susan Worthington  
Joanne Surowka (Associate Member)

**LEADERSHIP & MANAGEMENT COMMITTEE**

Aravind Appaji (Chair)  
Emma Humphries (Vice Chair)  
Rachael Bagni (Head)  
Len Simm

**TEACHING & LEARNING COMMITTEE**

Susan Worthington (Chair)  
Len Simm (Vice Chair)  
Rachael Bagni (Head)  
Emma Humphries  
Susan Pomeroy  
Katy Tebay  
Linda Tomkinson

**SALARY & RECRUITMENT COMMITTEE**

Len Simm (Chair)  
Aravind Appaji  
Susan Pomeroy  
*Rachael Bagni to attend the meeting to present*

**HEADTEACHERS PERFORMANCE MANAGEMENT PANEL**

Emma Humphries  
Len Simm  
Susan Worthington  
School Improvement Partner

**APPEALS PANEL**

Len Simm  
Katy Tebay  
Aravind Appaji

**PUPIL EXCLUSIONS**

Susan Pomeroy (Chair)  
2 other eligible governors will be appointed as required

**STAFF DISCIPLINE**

Emma Humphries (Chair)  
2 other eligible governors will be appointed as required

## **LINK GOVERNOR ROLES:**

Linda Tomkinson – SEN/Health & Safety

Len Simm – Safeguarding/Behaviour & PHSE/Health & Safety

Sue Worthington – Teaching & Learning

Sue Pomeroy – Compliance

Aravind Appaji – Finance

Katy Tebay – Sports Grant/EYFS

Emma Humphries – Pupil Premium/Training/Mentor/Parent, Pupil and Staff voice/SEN

Joanna Surowka – EAL