



**MINUTES OF A MEETING OF THE TEACHING & LEARNING COMMITTEE
OF EDLESTON PRIMARY SCHOOL HELD REMOTELY
ON 20th MAY 2021 AT 4PM**

Governors Present:	Rachael Bagni	(RB)	Headteacher
	Sue Worthington	(SW)	Chair of Committee
	Emma Humphries	(EH)	
	Wendy Spry	(WS)	
	Len Simm	(LS)	
	Emmanuel Arowosafe	(EA)	
Also Present:	Hilary Cummings	(HC)	Clerk to the Governors
	Talia Sykes	(TS)	Observer
	Colette Proctor	(CP)	Deputy Headteacher

PART ONE: NON - CONFIDENTIAL BUSINESS

1. CURRICULUM PRESENTATION

Governors received a presentation from CP on the implementation of the White Rose Maths curriculum in school. She explained that the National Curriculum had changed in 2016, to promote depth of understanding, and the White Rose scheme emphasises the embedding of basic skills and understanding on which to build.

Governors looked at the resources available to teachers, and also the planning documents which showed what was being taught in any class at a given time. The curriculum also provided teachers with a clear overview of progression within each area, so they could see where the children were starting from and where they needed to be by the end of the year.

Governor question: How is the scheme different from what you would have done otherwise?

Response: What is being taught is no different, but the scheme provides a structure, with clear progression, and ensures a consistent approach throughout the school. It also provides useful support and guidance for non-Maths specialists.

CP presented examples of pupil work, and governors noted that the pupil comments about their Maths lessons were very positive.

Governors thanked CP for a highly informative presentation.

2. WELCOME & APOLOGIES

Mrs Worthington welcomed TS to the meeting as an observer. There were no apologies for absence as all governors were present.

3. AOB ITEMS

There was 1 item of other business:

- ChESS purchases

4. CONFLICT OF INTEREST

There were no conflicts of interests to be declared.

5. MINUTES

Governors agreed the minutes from the meeting held on 25th February 2021 as a true and correct record. Due to the virtual nature of the meeting a copy would be signed and retained by the school once face to face meetings resumed.

6. MATTERS ARISING & ACTION LOG UPDATE

There were no matters arising. Governors reviewed the action log and agreed that all actions had been completed.

7. WORK SCRUTINY

The Headteacher reported that work scrutiny had resumed after the Easter break, with work from one year group being examined every Tuesday afternoon. Teachers were asked to provide work from 3 children at different levels; one 'emerging', one 'expected' and one 'exceeding'. For each child, senior leaders would look at the work being covered, implementation of the marking policy, presentation, and the variety of work. Scrutiny of years 6, 5, 4 and 3 had been completed so far.

Governors heard examples of the specific feedback was provided to class teachers, identifying what was good and areas that could be improved. The Headteacher noted that overall, the quality of the work was very high, with only very minor areas for improvement identified. She hoped to be able to share books with governors in the autumn term.

Governor question: Will you be looking at key Stage 1 as well?

Response: Yes, we will start with Year 2 next week, and will also be re-checking any actions given to teachers in Key Stage 2.

8. MYHAPPYMIND PROGRAMME

Governors heard about the MyHappyMind programme, recently introduced throughout the school to support mental and emotional wellbeing.

The programme begins by teaching children about the different part of their brain, and their functions, so they can better understand their emotions. It looks at how children approach learning, how they remember it, and how they overcome problems with their learning; including the use of breathing exercises and meditation. Children are encouraged to keep a journal and share this with others, to help them recognise that they are not alone in the way they feel.

Governors heard that feedback from teachers had been very positive. Whilst some children had found the terminology difficult, they had found it interesting and had engaged

well with the characters, exercises and discussions. Link were being made to PSHE and Sex and Relationships education.

Governor question: Are parents involved in the programme, so they can support their children at home?

Response: At the moment, it is just done within school, with nothing sent home, but the skills being taught can be applied to difficult situations outside of school.

ACTION: WS to ask teachers to include the link to the MyHappyMind website on their next newsfeed, so parents can learn more about what the children are doing.

9. STAFFING ARRANGEMENTS FOR 2021/22

The Headteacher reported that staff would remain in the same year for 2021/22, in order to have some continuity after the disruption of the last 2 years.

An EHCP had been agreed for 25 hours, and the school was seeking to have this increased as the child concerned required constant support. However, this may be offset by two children for whom the placement was not working well, and who would be looking for specialist provision.

Overall, it was hoped that Amanda Edge would be able to spend more time offering behavioural and emotional support.

10. PERSONAL DEVELOPMENT & WELFARE – STAFF

Governors were pleased to hear that there had been no staff absence, and all seemed well. It was agreed that governors should conduct another welfare survey before the end of term, to follow up on the one completed earlier in the year.

ACTION: EH, LS and RB to agree questions for survey.

RB noted that there would be a staff meeting at the end of June to look at how the school would move forward in September, and return to the normal curriculum. It would also look at what initiatives should be kept.

11. SCHOOL IMPROVEMENT PLAN UPDATE

Governors had reviewed the comprehensive update to the School Improvement Plan on GovernorHub. There were no questions.

12. GOVERNOR MONITORING VISIT REPORTS

EH had visited to conduct a walk-around with TS. It was agreed that all looked forward to resuming their visits to school.

LS had attended a meeting with the Local Authority Finance Officer, and would report back more fully at the Leadership & management meeting.

It was noted that a virtual meeting with the School Improvement Partner was scheduled for 25th May.

ACTION: RB to feed back after meeting with SIP.

13. DIRECTOR'S REPORT – SUMMER 2021

The Director's report had been circulated on GH, and the clerk drew governors' attention to the following:

Item 1.4 – From the next academic year, schools must demonstrate how their Pupil Premium spending decisions are informed by research evidence.

Item 2.2 – All schools should now be teaching Sex and Relationships Education in accordance with their policy.

Item 2.3 – Links to resources for wellbeing.

Item 2.4 – The new statutory framework for Early Years comes into force from 1st September 2021. Governors should be aware of the new curriculum.

Item 2.5 – Review of Safeguarding. RB noted that there was a link on the school website for parents, and all relevant policies had been reviewed recently. The school's safeguarding policy also linked with the PSHE curriculum, and the KIVA anti-bullying scheme used in Key Stage 2.

ACTION: EH to add a section in the Governors' newsletter explaining to parents the governors' role in reviewing and monitoring policies.

14. AOB

ChESS Purchases

Governors reviewed the ChESS purchases from 2020, and approved the same purchases for 2021 with the following changes:

- Schools Office Service – Silver package instead of Bronze.
- Broadband services no longer offered – the school had changed to EXA.

It was noted that the overall cost would remain very similar.

15. IMPACT STATEMENT

Governors agreed:

- i. Clarity of vision, ethos and strategic direction had been ensured by the Board's focus on pupil and staff wellbeing after lockdown, and their continued support for staff.
- ii. The Board held the Headteacher to account for the educational performance of the school and its pupils, by receiving a detailed report of the work scrutiny carried out, and a presentation on the Maths curriculum.

- iii. The Board had ensured that the school's money was well spent through the review of ChESS purchases for 2021/22.

15. DATE OF NEXT MEETING

ACTION: Clerk to draw up a schedule of meetings for 2021/22 for review prior to the FGB meeting on 24th June.

The meeting concluded with thanks to the Headteacher and all staff for their continued hard work, and congratulations to EA on the birth of his daughter.

There were no part 2 minutes recorded at this meeting.

Meeting closed at 5.15pm

Signed:.....

Date:.....