



November 2023

Dear parents and carers,

Thank you for your support so far – it has been a really positive start to our new term. Last half term, we held our annual Harvest Celebration – it was so lovely to watch our amazing pupils performing at the church and brilliant to see how many of you all came too. Next time, we will have a new system for parents collecting their children at the end to avoid the cram! Behaviour around school remains good; children know the expectations and generally follow the rules. Even visitors in school and members of the public who see us out on trips always compliment our children’s behaviour and lovely manners too – we are so proud of you!! There is a team of us who meet each month to monitor incidents across the school and plan next steps. Each week, Mrs Astles and I look at work from all the classes and we have been impressed with the quality of the learning and presentation! Well done!

Attendance remains a whole-school focus and we have met with our attendance officer twice already and we have a monitoring visit from the local authority next week. Please keep bringing your child to school on time, every day.

Thank you,
Miss Procter

Governor update

Our Full Governor Board have already met this year and have had 1 committee meeting and have another coming up before our next full Governor meeting on 30th November. We have Governor Week next week and we have many of our Governors in school throughout the week looking at various areas such as Health and Safety, Safeguarding, Well-being, EYFS and induction of new governors.

This leads us perfectly into welcoming our new parent governors to the team:

- Agnieszka Hac - parent of Y4 pupil**
- Chrysanthus Maswegho Pekwangko - parent of Y3&Y1 pupils.**



November

- 10th y5/6 football competition
- WB 13th – Anti-bullying week and Gov week
- 13th – Odd socks day [with uniform]
- 14th - Y5 trip to Slavery and World Museums
- 16th Y5/6 Dodgeball competition
- 17th Pudsey day – wears spots
- 17th Pudsey themed lunch
- 22nd Y1/2 Infant Sportshall
- 24th – Y5/6 First Aid training



December

- 1st – Jenny Skyers visit Y3&4 - author and past pupil
- 4th - Inset day (School closed for staff training)
- 5th - Family Bingo – 3.30pm start
- 6th – Y5&6 choir at Ruskin 6.30pm
- 12th – Rec & KS1 Xmas performance @2pm
- 13th - KS2 Xmas performance @2pm
- 14th – Xmas dinner day
- 15th - Xmas jumper day & Panto day
- 18th - 9am End of term Celebration Assembly – parents invited.
- 18th - Homework due
- 21st - Xmas party day
- 21st - School finishes at 2pm** and then closed for end of term holiday.

School re-opens on **Monday 8th January.**

PLEASE NOTE: change of finish date this term.
THURSDAY 21st DECEMBER



CONTACT DETAILS

It is vital that we have everyone’s up-to-date contact information so please contact the school office if your details have changed.

admin@edleston.cheshire.sch.uk

SCHOOL GATEWAY

SNACKS – please pay by 8.15am for your child to have snack that day. If you prefer – you can pay daily, weekly or even half termly.

SCHOOL DINNERS - please remember if your child is in KS2 [Yr3-Yr6] then you must pay for school meals on the app beforehand unless you are entitled to income related free school meals.

ATTENDANCE

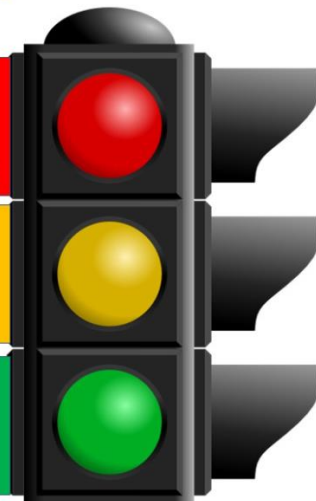
Why is it important?

Attendance	Days absent	Weeks absent	Lessons missed
95%	9 days	2 weeks	50 lessons
90%	19 days	4 weeks	100 lessons
85%	29 days	6 weeks	150 lessons
80%	38 days	8 weeks	200 lessons
75%	48 days	10 weeks	250 lessons
70%	57 days	11.5 weeks	290 lessons

89% or below
Drastic effect on academic achievement

96% - 90%
Cause for Concern

100% - 97%
Excellent!



At Edleston Primary School, we believe that attendance and punctuality are important in helping our children be the best that they can be and maximise their educational attainments and opportunities. Education is important particularly given the difficult times we have recently experienced in educating our children through a pandemic. Attendance is checked daily and analysed weekly. We know that days off school soon add up, missing lessons makes it hard to catch up and children must work harder when they come back. We are therefore, asking you to support us by keeping your child's absences to a minimum during term time.

A brief outline of the school policy on attendance and absence appears below, with full policy and attendance details available on our school website.

Attendance

If your child is absent, you must **notify the school on each, and every day of absence**. This can be done by phone: (01270) 910325 or via dojo to Mrs Green or myself, letter or in person. If you need to discuss your child's absence or have any concerns about their attendance, please contact school and speak to Miss Procter or Mrs Green.

Punctuality

School begins at 8.45am and children are expected to be **in school** for registration by this time. The school gates will be locked at 8.45am. Children arriving after this will need to enter via the school office. Late marks will be recorded 5 mins after the register closes.

Unauthorised Absences - Penalty Notices

Parents/carers should be aware that Edleston Primary School may contact the Local Authority if a pupil has 10 or more unauthorised absences in any one term, with a view to issuing a Penalty Notice. The Penalty Notice is issued individually to each parent/carer who fails to ensure their children's regular attendance at school. Parents will receive a written warning of the possibility of a Penalty Notice being issued and will have 15 days to ensure an improvement in attendance and / or punctuality. Failure to ensure improvement will lead to the issue of a Penalty Notice. The Penalty is £60 per parent/carer per child if paid within 21 days rising to £120 if paid within 28 days. Non-payment of the Penalty Notice may result in prosecution in the Magistrates' Court.

Exceptional Leave of Absence in Term Time

The headteacher cannot authorise any leave of absence during term time for a family holiday. Leave of absence for other reasons can be requested but will only be authorised in *exceptional circumstances* and at the discretion of the head teacher. If leave is taken without prior consent, the school may apply to the Local Authority for a Penalty Notice to be issued to each parent/carer/partner living in the household. The Penalty is £60 per parent/carer per child if paid within 21 days, rising to £120 if paid within 28 days. Non-payment of the Penalty Notice may result in prosecution in the Magistrates court.

Thank you for your continued support in this matter,

Yours sincerely,

Miss Procter